

School Annual Report 2022

Part 1: Publication of Information Relating to Schools

1.0 Contextual Information

St Paul's Primary School Karratha is a double stream K-6 school with approximately 400 students and 39 staff. The school is part of the parish community of St Paul's in Karratha.

Approximately 47% of students currently enrolled are Catholic. About 7% of students have a background other than English. Around 6% of our students are Aboriginal or Torres Strait Islander students.

St Paul's Primary School Karratha values the importance of active witness to our faith with the teaching of Religious Education, participation in class and whole school masses, liturgies, and involvement in the Parish Sacramental programs.

Specialist Classes in 2022 included Physical Education, Technology and Visual Arts. It was unfortunate that we weren't able to secure a language teacher for 2022.

Students participate in various sporting carnivals at both school and interschool level, including swimming lessons, cross country, athletics and a host of team games. The school holds its own Swimming Carnival each year.

Technology such as iPads are in all P-6 classes. We have 1:1 devices in Years 5 and 6 and a ratio of 1:2 for Years 3 and 4. The school utilises SEESAW and SEQTA to communicate student progress and achievement to parents regularly.

St Paul's Primary School Karratha provides opportunities for students to explore their gifts and talents. Identified students participate in University of NSW International Competition and Assessment for Schools (ICAS) and Have Sum Fun Maths Competition. This was limited due to COVID this year.

St Paul's School caters for students with a range of diverse learning needs. The school employs a part-time learning support co-ordinator for three days a week, and education assistants are allocated according to the level of need in classrooms. Most staff hold a current first aid qualification. All staff are trained in anaphylaxis and asthma management. Staff are also taught throughout the school in Levels 1,2 & 3 of Diabetes Management.

The school also implements the MULTILIT Reading Intervention Program. A full-time education assistant delivers the MiniLit Reading Program to identified students in Years 1-2 and MacqLit Program in Years 3-5.

Extracurricular events include the Sacramental Program, Choir and guitar and keyboard tuition through the Primary Music Institute Program. Students across the school participate in age-appropriate Christian Service Learning. This year we offered a range of clubs such as Running Club, Gardening Club and Service Club. The school works closely with local and travelling agencies to provide incursion and excursion opportunities for students.

Camps are offered for Year 5 in Dampier and Year 6 students in Coral Bay.

The school implements the Keeping Safe Protective Behaviours Program from Kindy to Year 6.

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The U R Strong Program supports student well-being and safety across the school. The Zones of Regulation Program is also implemented in the school for emotional regulation.

Student leadership opportunities exist for Year 6 students. The Student leadership team comprises a head girl, head girl and faction captains for each faction. Year 6 participate across the well-being, engagement, sustainability, and sports ministries.

The school leases out the Outside of School Hours Care Facility for students requiring care before and after school hours Child Campus, Australia.

2.0 TEACHER STANDARDS & QUALIFICATIONS

Master of Education	3
Bachelor of Education	13
Diploma of Education	2
Early Childhood Qualified	9

3.0 WORKFORCE COMPOSITION

Number of Teaching Staff	23
Number of Non-Teaching Staff	17
Number of Indigenous Staff	0
Number of Full Time Staff	29
Number of Part-Time Staff	10
Number of Female Staff	36
Number of Male Staff	3
The Total Number of Staff at St Paul's School: 39	

4.0 STUDENT ATTENDANCE AT SCHOOL

KINDERGARTEN	86%
PRE-PRIMARY	85%
YEAR 1	88%
YEAR 2	87%
YEAR 3	89%
YEAR 4	87%
YEAR 5	87%
YEAR 6	87%
The Average Attendance Rate for Students – 87%	

Non-Attendance Management

There is a strong correlation between attendance and achievement. An attendance rate below 90 % can affect your child's learning program. With COVID and the opening of borders, we saw a significant drop in attendance this year.

The school promotes that students should be at school unless unwell or under another extraordinary circumstance.

Parents must contact the school on the first day their child is absent. Parents who do not contact the school are sent an SMS to advise their child is missing.

The school contacts parents after two days of non-attendance with no notification.

Parents must provide a signed note to the school stating the reasons for the absence within two days of the child's first day of absence.

The school records this and stores the notice on the student's file.

All absences must be resolved in writing. Should the school not receive notice from the parent, notices are sent home for parents to sign. Parents receive a follow-up phone call from the school regarding the need for the absence to be resolved in writing for attendances that remain unresolved.

Parents are alerted when their child's absence falls below 80% attendance rate. Where the attendance rate cannot be improved, a meeting is required to determine the necessary level of support to improve attendance.

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Parents seeking to withdraw their child from school for a long term absence must contact the School Principal.

Should a student be absent for 15 days or more, and the school has been unable to contact the parents, the school must inform the Students Whose Whereabouts are Unknown Unit at the Department of Education.

5.0 NAPLAN INFORMATION

Achievement

	Numeracy		Reading		Writing		Spelling		Grammar	
	School	CEWA	School	CEWA	School	CEWA	School	CEWA	School	CEWA
Yr 3	381	397	404	437	422	427	396	419	401	431
Yr 5	469	490	492	513	468	490	488	509	481	500
	School is more than ten units above comparator.									
	School is between 5 and 10 units above comparator.									
	The school is within five units of the comparator.									
	School is between 5 and 10 units below the comparator.									
	The school is more than ten units below the comparator.									

Effect Size

Because there was no NAPLAN test in 2020, this Year 5 cohort does not have any data to compare so no effect size can be given.

6.0 Parent, Student and Teacher Satisfaction

2021 data

No	Staff	Students	Parents
Successes	<ul style="list-style-type: none"> Home and school relationships School Mission Teacher collective and 	<ul style="list-style-type: none"> Expectations for success Reporting and Seeking Help Rules and behaviour 	<ul style="list-style-type: none"> Welcoming School Communication Affirming social and cultural diversity

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	individual efficacy		
Areas for Growth	Participation in decision making	Affirming my culture	Assessment and feedback for how my child is going

7.0 School Income -

The most recent income details available on the My School website <http://www.myschool.edu.au> is for 2019 - \$5 166 581.

8.0 POST-SCHOOL DESTINATIONS

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St Luke's Catholic College Karratha	41
Karratha Senior High School	6
Other Catholic Schools within CEWA	4
Perth Other School	1
Interstate	3
Unknown	3

9 School Improvement

Curriculum

Based on data from 2021, the English focus for 2022 looked at improving reading progress for our students and introducing thinking skills into maths.

Reading

In the lower years, our curriculum leader worked with teachers to model reading and provide assistance with planning focussed reading groups. In the upper years, the curriculum leader led Progress Meetings to monitor student growth and flag students requiring additional support. The Short Reads resource was purchased to assist teachers with their guided reading to target reading skills.

The goal for Years 1 & 2 is to grow 9 reading levels. Our average growth for Years 1 and 2 was 10 levels. The percentage of students who improved by 9 or more levels was 67%.

The goal for students in Years 4-6 is a growth of 100 using Literacy Pro lexile levels. Our average lexile growth was 107. The percentage of students who gained 100 or more was 72%.

Our aspiration goal is for all students to be making a year's growth. Reading will continue to be part of our School Improvement Plan.

In Numeracy, the Upper Hub reviewed the SCSA judging standards and looked at ways to extend students thinking skills in mathematics. They also utilized the IXL Mathematics subscription where students were able to complete a diagnostic test which created their own individualized learning program of skills to master. In the lower years, teachers completed MAI to determine student levels to focus their teaching. Developing thinking skills in mathematics will continue to be an area of improvement in 2023.

I would like to congratulate all those who participated in the iCAS competition and especially our students who received a high distinction and distinction. I would also like to congratulate our team of participants in the 2022 Mathematics Association of WA Have Sum Fun Maths Pilbara Competition for extending themselves. Our teams came 2nd and 4th.

Stewardship

A school's greatest resource is the teachers. In the current climate, there is a teacher shortage and St Paul's felt the effects at the start of the year. We couldn't get an AUSLAN teacher and were short two class teachers. We were fortunate to have adventurous teachers move to the Pilbara and join the St Paul's team to complete our staff.

In 2022, St Paul's commenced our first lease agreement to upgrade our devices to iPads. The upgrade included moving school provided 1:1 in Year 5 and 6 and 1:2 in Years 3 and 4. The lower years have a bank of ipads to use in their class. The introduction of the ipads allowed teachers to continue building the digital literacy skills, because everyone needs to know where to save their files and use punctuation when typing. The ipads are also a great tool for collaboration and creativity. The increased access to technology also allowed us to work towards our improvement goal of sharing student learning through SeeSaw.

In the summer holidays, shelters were installed in the Kiss and Drop area to provide shade. These have been a welcome addition. Thank you to the P&F for their donations to this project. The P&F also donated towards the new shade sails over the ECE bike track. The poles have been installed and the shade sails will be installed shortly. One of the biggest projects the school committed to this year is installing solar panels on the roof of the undercover area. These panels will help the school move to a more environmental power source and reduce the energy costs by over a third.

In planning for 2022, the school had begun contractual talks with Pilbara Prep to operate the St Paul's Outside School Hours Care facility. The contract was not approved. We understand the importance of the service to our school community and set about the task of finding staff to ensure the OSHC would be operational. While we were able to run the program for a term, we lost staff and we unable to replace. We were forced to close the service. We were fortunate enough to have another provider express interest and begin discussions. Child Campus started operations in May. They provide before and after school care services as well as days when the school is not open. They also provide vacation care. To date, there has not been enough interest in vacation care to run it at St Paul's so St Paul's students are directed to the Peg's Creek service.

Part 2: School Community Report

Principal's Report

Thank you to the community for the welcome at the start of the year. It was great to meet new families and reconnect with families from my time as Assistant Principal at St Paul's in 2016/17.

I don't think anyone could have predicted how this year would play out. COVID provided many challenges, but as a school and community, we demonstrated that we are able to overcome these obstacles together.

St Paul's Primary School continued its strong parish connection. We are blessed to have Fr Tai and Fr Savio as our Parish Priests and to have Fr Savio visit the school weekly and for special events. During Father's visits, he has helped with questions in Religious Education units and activities. He has amazing face painting skills which were on show throughout the year. Thank you, Father, for your presence in the school this year and we wish you all the best as you move to your new parish. To Father Tai, we look forward to your continued guidance in 2023.

We had a good number of students commit to their faith and celebrate Reconciliation, First Eucharist and Confirmation Sacraments throughout the year. Bishop Michael came to Karratha to confirm the Year 6 candidates and visited the school to talk with all the Year 6 cohort. It was heart-warming to see the large number of family members and friends attending the Sacraments to support the students. Thank you to the class teachers for preparing the students and Mrs Riddell for coordinating the masses with the parish.

As a school, we are blessed to have a supportive staff who have the students' needs at the forefront of everything they do. This year, our staff have been impacted by COVID the greatest since the outbreak of the pandemic. The fortitude of the staff, built from earlier experiences with COVID and the recovery from a cyclone, was admirable and they continued to be flexible and roll with what ever challenges were thrown at them. Thank you to all the staff for the work you do to support our students.

As a first-year principal, I am thankful to a number of people who help me in my role. First off, a big thank you to Mrs Riddell who has been the sole assistant principal. She has worn many hats this year and worked tirelessly to cover all areas and keep the school operating on a daily basis. Thank you to Mrs Lee, who has cared for the school when Mrs Riddell and I have been away and for her help throughout the year. The ladies in the Office, Mrs Robinson, Mrs Sirr and Mrs Syrkiewicz, are an amazing team and I am thankful for their support this year. It is also amazing to see the care they provide when the students come in with scrapes, grazes, ill or just in need of some support. This year they faced the additional task of caring for ill students who may have been positive to COVID, but they never missed a beat to put the care of the student first.

A strong feature of St Paul's is the school community. This year the Parents and Friends continued their work of fundraising to improve the school for the students and friend-raising to build community. The P&F committed funds to the installation of two undercover areas in the Kiss and Drop zone. These make a huge difference each afternoon, especially in Term 1 and 4 with the sun beating down. This year they have committed funds to putting a shade over the ECE bike track as well as money for new bikes. COVID interrupted the friend-raising and it was unfortunate to cancel this year's St Pat's Quiz Night. We were able to have the Sundowner at the REAP grassed area which was a beautiful afternoon for families to come together. Another fun event was the Pizza and Planes evening. Thank you to Sean McLaughlin and Hayden Frost along with the other dads who helped out for the event. Thank you to the executive committee of Rose Costello, Carly Clements, Michelle Casey and the general committee for your work this year.

The School Advisory Council, continued to provide the guidance in overseeing the stewardship of the school. The Council play an important role in assisting the principal in the management of the school. This year, the school decided to invest in solar energy to reduce our use of fossil fuels and move to a sustainable source of energy. The initial cost is quite large but the school will benefit environmentally and financially for years to come.

Thank you to everyone who was able to volunteer in some capacity this year. A lot of things would not be possible without you giving up your time to help in the canteen, at sports carnivals, wrap presents, organise events and many other things. All these little efforts help to make St Paul's a great school for the students and our families.

Lastly, thank you to the students. You are the reason that we are all here and committed to St Paul's Primary School. Thank you for the effort you put into your learning, striving to improve, being open to new experiences and developing your spirituality. We are all here to continue supporting you in your development as you grow into young adults.

God Bless

Ryan Powles

School Advisory Council Report

Dear St Paul's Community, Parents, Teachers, Staff and Friends,

Another year gone, another fantastic year at St Paul's Primary. This year has seen the transition from the previously known School Board to the School Advisory Council. The role of the School Advisory Council is primarily the same, supporting the Principal and the Leadership Team throughout the year, with a focus on the financial matters of the school.

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As I reflect on 2021, I can't get past the outstanding community that is St Paul's, where our children start their lifelong learning journey. My initial thoughts are for our dedicated staff and teachers devoted to educating our children with strong values, beliefs, and leadership in a safe and Christ-centred environment. Our teachers, education assistants and staff go above and beyond to create an environment which help our children to grow. Your commitment doesn't go unnoticed. Thank you all!

As we all know, this year is Gina's last year as Principal of St Paul's. Since 2015, Gina has worked tirelessly to create a culture and family-like atmosphere for our children and community. Gina leaves behind a huge legacy, one which has had a significant impact on our school community and our children. On behalf of the School Advisory Council, thank you Gina for your devotion and leadership. As you embark on your next chapter, you can be proud of those years within the St Paul community. I also take the opportunity to recognise the work undertaken by Jesse Yock and Eleanor Riddell throughout the year and thank Jesse for his time at St Paul's Primary.

As part of our responsibilities, the School Advisory Council has worked with Gina and the Leadership Team across several high priority areas. These include the replacement of the air-conditioning in the Year 1/3 block, bringing some great relief to those students. The long-awaited repairs to the roofing of the Kindy/Year 2/OSHC block was also undertaken, well ahead of the next cyclone season. Finally, a new PA system was acquired to help deliver messages and support critical emergencies across the school.

Those words wouldn't be possible without the support and time from my fellow School Advisory Council members. Thank you to Jason Azzopardi, Gemma Wahlsten and Rebecca Ottey who joined the Council earlier this year, alongside Louise Langley, Shannon Tunstead, Sue Duley and Storm Nuttall, all giving up their time to help support the school.

Huge acknowledgement for the remarkable work done by the Parents and Friends of St Paul's (P&F) Committee. Those awe-inspiring human beings continue to outdo themselves, coordinating so many events which, not only raise some much-needed funds to help undertake some of the works around the school, but also create those awesomely fun family events. Thank you!

Fr Tai and Fr Savio, thank you for continuing to give our children, teachers, and staff your love, wisdom and guidance on our mission to know and love Christ.

I am truly blessed and honoured to be part of this great school, where leaders, teachers, staff, and community provide so much to our children. Thank you and congratulations to all!

All the very best.
François Langlois,

Parents and Friends Report

It's an annual tradition for the P&F President to pen down the committee's year in review and an opportunity to step back and think about what we have achieved and learnt.

When asked to look back on this year, a conversation sprang to mind regarding the wonderful people who made up the 2021 committee and that when our children's primary years have passed, we will always have fond memories of our time together. We have truly bonded and from that achieved more than we could have hoped for and gained lifelong friends along the way.

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We moved into 2021 with a solid plan and unlike many in this current climate, we were able to hold every planned event and even add a few smaller initiatives. A combination of social events, fundraisers, raffles, and administration duties kept us active across the terms.

These included, Welcome Sundowner, St Pat's Quiz Night, World Environment Day awareness - Containers for Change, Screen & The Green @ REAP, Athletics Day Food Catering, Easter Raffle, Fathers' Day Raffle, Open Night catering and P&F stand, All for Kids Raffle plus the Mother's & Father's Day stalls. In addition, assistance with canteen volunteers, school banking, set up of the Containers for Change account for parents and a successful grant application to Woodside for \$4950.

Fundraising is a powerful way in which to help our school get much wanted additional resources. Our school community has been incredibly blessed by the spirit of service and generous sponsors who combined have helped us provide these key investments in 2021:

- \$4,000 Year 6 camp (annual commitment)
\$575 new roaming PA system;
- \$7,500 - 2x Shelters for the grassed drive thru pick-up area;
- \$39,700 – Water fountain against Assembly Undercover Area;
- \$9,000 - Cementing of a new path to connect existing paths, drive thru pick-up to roadside pedestrian path; and
- New trophy cabinet.

Our top fundraiser in 2021, netting us \$22,850.00, was our St Pat's Quiz Night. It sold out in just 9 days! It is open to all and brings the broader Karratha community into our grounds for a night of laughter and fun. Everyone thoroughly enjoys this event, and we look forward to its return in 2022.

The Awards of Excellence in Building Positive School Communities was also announced with candidates from St Paul's seeing nominations in 4 categories - Jamil Osman (Agnes Weymouth Award), Gina Burns (Principal Category) and myself (Parent Group/P&F Category and Parent Category). We congratulate the winners and all nominees.

A sub-committee of the P&F is the St Paul's Dad Group which was formed with the purpose of increasing the engagement of St Paul's fathers within the school community. This amazing group, spearheaded by Sean, continued its wonderful work this year, throwing the annual Pizza & Planes night and the Dad's Book Club. They even managed to host their first Dad's Shack trip in the Dampier Archipelago. The St Paul's Dads group was formed as part of the Fathering project, which is an organisation that provides resources and support aimed specifically at fathers. Thank you to all the dads who have given their time to support this important group.

Your P&F also moved to make some Administration changes in 2021, we said goodbye to the Friends of St Pauls School (FOSPS) name and rebranded as Parents & Friends of St Paul's School, commonly referred to as the P&F.

Thank you to our Executive Committee members, Carly Clements (Vice President), Sari Mort (Secretary), Kylie Sirr (Treasurer), Helen Bartlett (Parent Rep Co-ordinator) and Sue Duley (Advisory

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Council – P&F Rep) your combined skills, ideas, attitude, and true grit work ethic have made this team a success – well done and thank you!

Thank you also to the parents that stuck their heads in to meetings and for the countless volunteers at various events throughout the year and finally our wonderful class reps. Thank you all! In closing I would like to thank the amazing group of people who run St Paul’s. Our Leadership Group, teachers, EA’s, carers, administration ladies, grounds people, cleaners and more. The nurturing environment created here is positively beautiful. Our children are safe and thriving – that is all a parent could ask for, and it is delivered in spades. Thank you!

From the 2021 P&F committee to the incoming 2022 P&F committee, we wish you all the very best success and happiness.

Rose Costello -President of Parents & Friends of St Paul’s School

Treasurer Report

<u>Recurrent Income</u>	\$
Commonwealth Government Grants	3,061,209
State Government Grants	945,045
Receipts from Students	794,068
Other Receipts	24,999
<u>TOTAL RECURRENT INCOME</u>	4,825,322

<u>RECURRENT EXPENDITURE</u>	\$
EMPLOYEE BENEFITS	3,700,904
CURRICULUM & DEPARTMENTAL	211,630
FINANCE	73,151
ADMINISTRATION & GENERAL	452,856
PROPERTY MAINTENANCE & UTILITIES	464,600
OPERATING LEASES	33,710
DEPRECIATION (Non-Cash expense)	422,580
<u>TOTAL RECURRENT EXPENDITURE</u>	5,359,431

CAPITAL INCOME IN 2022		CAPITAL EXPENDITURE IN 2022	
Building Levy	\$85,869.00	Maintenance	\$300,000.00
IT Levy	\$22,231.00	IT Equipment/Furniture	\$100,000.00
Co-Responsibility Fund	\$609.00	School Vehicle Trade-In	\$40,000.00
		Capital Loan Repayments	\$128,652.00
TOTAL CAPITAL INCOME	\$108,709.00	TOTAL CAPITAL EXPENDITURE	\$568,652.00

Summary

INCOME	\$
Recurrent Income	4,825,322
Capital Income	108,709
Trading Activity Income	106,400
Total Income	5,040,431
EXPENDITURE	
Recurrent Expenditure	5,359,431
Capital Expenditure	568,652
Trading Activity Expenditure	64,800
Total Expenditure	5,992,883
BALANCE	\$-952,452

Overview

<u>SURPLUS(+)/ LOSS(-) for 2021</u>	(-) \$556,182
Est Cash reserve 31 Dec 2022	\$627,163
Less January 2023 Salaries	-\$316,119
Cash Reserves after January 2023 Salaries	\$311,044

School Fees

School Fees Schedule 2022						
COMPULSORY FEES	KINDY CHILD ONLY	PRE-PRIMARY CHILD ONLY	1 CHILD Y1-6	2 CHILDREN Y1-6	3 CHILDREN Y1-6	4 CHILDREN Y1-6
Tuition per student	\$893.00	\$1,786.00	\$1,786.00	\$3,214.80	\$4,286.40	\$4,286.40
Amenities per student	\$88.00	\$146.00	\$146.00	\$292.00	\$438.00	\$584.00
Performance Levy per student		\$40.00	\$40.00	\$80.00	\$120.00	\$160.00
Curriculum Levy per student	\$143.00	\$286.00	\$286.00	\$572.00	\$858.00	\$1144.00
Technology Levy per student	\$51.00	\$92.00	\$92.00	\$184.00	\$276.00	\$368.00
Student Diary Per student (Y1-6 only)			\$8.00	\$16.00	\$24.00	\$32.00
CPPSA Levy Per student	\$3.50	\$3.50	\$3.50	\$7.00	\$10.50	\$14.00
Building Levy Per Family	\$175.00	\$357.00	\$357.00	\$357.00	\$357.00	\$357.00
Yearbook Per Family	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00
TOTAL FEES & LEVIES PAYABLE	\$1,372.50	\$2,725.50	\$2,733.50	\$4,737.80	\$6,384.90	\$6,960.40
Voluntary Parents & Friends Levy Per family	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00

Gemma Wahlsten
School Advisory Council Treasurer

Parish Priest Report

It has been almost two years, and all of us, including all people around the world are still facing the Covid-19 pandemic every day. To this day, we still thank God for the peace we have, not only for our school, but for ourselves personally, our families, and the wider Karratha community.

Throughout the world, many countries, and even other states in Australia have had to close schools, with students and teachers forced into remote learning online. Our Kindy students are lucky enough to engage in school face-to-face with their teacher in the classroom, but it isn't so easy to move to online learning for our counterparts in the Eastern States.

The peace that we have, is a gift from God for each of us. It's a precious gift that I think both you and I will always cherish.

I have begun going back to St Paul's School this semester and each time I visit the school I leave with a very positive feeling. From the office staff to the teachers and the delightful students, always with smiles on their faces. They take me back to the wonderful memories of my schooling as a child.

I still remember a saying from my primary school principal, every time he spoke to the whole school. "The future of society, the future of the church, and the future of every student depends on education today."

No matter how hard life gets, how difficult things may seem, or how boring our day-to-day routines become, let's always look to the future generation. This will give each one of us: teachers, students, parents and those who are devoted to education more motivation to move on.

Thank you for giving me the opportunity to study and develop a genuine happiness for life here in Karratha.

I wish you much health and happiness in learning and encourage us all to pass on this knowledge and enthusiasm to future generations.

Through the intercession of St Paul, patron of the school, may God always bless our school, our staff, our students and our families.

Assistant Parish Priest -
Fr Savio Tuan Nguyen